

**ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP**

**MINUTES of CPP MANAGEMENT COMMITTEE MEETING held in the  
COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD  
on WEDNESDAY 12<sup>th</sup> DECEMBER 2012**

**Present**

Sally Loudon	Argyll and Bute Council
Eileen Wilson	Argyll and Bute Council
Joyce Cameron (Minutes)	Argyll and Bute Council
Derek Leslie	NHS Highland
Andrew Campbell	Scottish Natural Heritage
Glenn Heritage	Third Sector Partnership/Argyll Voluntary Action
Graham Whitefield	Argyll and Bute Council
Jane Fowler	Argyll and Bute Council
Aileen Goodall	Argyll and Bute Council
Louise Long	Argyll and Bute Council
Douglas Cowan	Highlands and Islands Enterprise
Anne Paterson	Argyll and Bute Council
Chris Carr	Argyll and Bute Council
Shirley MacLeod	Argyll and Bute Council
Donald Henderson	Scottish Government
Katriona Carmichael	Scottish Government
Bruce West	Argyll and Bute Council
David Pettigrew	Strathclyde Police
Fergus Byrne	Strathclyde Police
Jim Scott	Strathclyde Fire & Rescue
Moya Ingram	Argyll and Bute Council
Cleland Sneddon	Argyll and Bute Council

**Apologies:**

Eileen Wilson	Argyll and Bute Council
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ITEM	DETAILS	ACTIONS
1.	<p><b>WELCOME AND APOLOGIES</b></p> <p>Derek Leslie welcomed everyone to the meeting and intimated apologies.</p>	
2.	<p><b>MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD ON 10<sup>th</sup> OCTOBER 2012</b></p> <p>The minutes of 10<sup>th</sup> October were approved as an accurate record.</p>	

	<p><b>Matters Arising:-</b></p> <p>No matters arising.</p>	
<p><b>3.</b></p>	<p><b>INSPECTION OF CHILDREN'S SERVICES</b></p> <p>Louise Long, Head of Children and Families at Argyll and Bute Council updated partners on the forthcoming children's services joint inspection.</p> <p>She highlighted the important role that CPP have strategic lead for the Children's Service Inspection.</p> <p>It was noted that Inspectors want to meet with the CPP partners on 21<sup>st</sup> January. Prior to the meeting Louise Long is happy to meet to answer any questions with regard to challenges facing young people in Argyll and Bute.</p> <p><b><u>Action Points:-</u></b></p> <p><b>Cross section of participants to be identified for a sub group of Community Planning Partners to meet inspectors on 21 January– Louise Long</b></p> <p><b>Jim Scott of Strathclyde Fire &amp; Rescue to advise a representative.</b></p> <p><b>Glenn Heritage to represent third sector.</b></p> <p><b>Cleland Sneddon to liaise with Housing Associations re a representative</b></p> <p><b>Carol Evans to represent education.</b></p> <p><b>Andrew Campbell to represent SNH</b></p> <p><b>It was agreed that each partner would prepare a Corporate Parenting Statement including the Third Sector forum, which is due to meet in early January. Louise Long to meet with Glenn Heritage.</b></p> <p><b>Community Planning statements will be issued to the CPP for comments once it is endorsed at the Young People Forum.</b></p> <p><b>Louise Long to provide an update report to Management Committee on 6 February on progress for inspection.</b></p> <p><b>Cleland Sneddon – Dates to be identified for sub groups to meet.</b></p>	<p><b>Louise Long</b></p> <p><b>All Partners</b></p> <p><b>Louise Long</b></p> <p><b>Cleland Sneddon</b></p>

<p><b>4.</b></p>	<p><b>SCOTTISH GOVERNMENT REVIEW OF COMMUNITY PLANNING AND SINGLE OUTCOME AGREEMENTS</b></p> <p>This report updates the CPP with progress made to date and in particular the newly established National Group.</p> <p>Scottish Government have published guidance for the next SOA. Statement of Ambition was agreed on 15 March 2012, when the National Group agreed set of priorities and considered approaches on Cultural Leadership, policy priorities. Approaches are very important and very clear guidance has been given.</p> <p>Community Planning to look at a 10 year programme of outcomes. It was agreed that good examples of co-production are being carried out and they should be promoted in order to improve and develop partnership working.</p> <p>The timescale of the SOA is April 2013, and we are well within timescale.</p> <p>Douglas Cowan suggested that we should look at the 10 year horizon as we develop the plan.</p> <p>Andrew Campbell advised that statistics around population are on a 20 year horizon and we should take this into consideration and find the gaps.</p>	
<p><b>5.</b></p>	<p><b>NEW COMMUNITY PLAN</b></p> <p>Bruce West advised that feedback from the exercise that has been taking place over the last month.</p> <p>Chris Carr took the partners through the presentation, she advised that the headings were not necessarily the ones that would be used. Key priorities have been detailed as the plan has developed.</p> <p>For each return that was received, information was sorted by range of criteria.</p> <p>Each of the key priorities had been coloured differently on the diagram presented for ease of interpretation. Emphasis was on partnerships, co-production, models of service delivery and align housing with health and social services.</p> <p>It was advised that there was very positive feedback with regards to police presence.</p> <p>Andrew Campbell intimated that there were very positive outcomes in the environment theme. Protecting and enhancing the environment that we have, remains a long term priority.</p>	



	<p><b>Action Points:-</b>  It was agreed that the <b>Scottish Ambulance Service, NHS and the Coll Local Voluntary Fire Service</b> would work in partnership to agree suitable protocols for medical air evacuations on Coll and investigate potential funding streams for any infrastructure upgrades that are required.</p>	<b>Scottish Ambulance Service, Strathclyde Fire &amp; Rescue</b>
<b>6.</b>	<p><b>FUTURE GOVERNANCE ARRANGEMENTS</b></p> <p>This update builds on a report that went to Management Committee in October. In future the Full Partnership would meet once a year, looking at mid- year progress. The Meeting would take place in Sept/Oct.</p> <p>Chief Officers Group will report to the Full Partnership.</p> <p>Councillors and Non-Exec members would be invited to future meetings of the Full Partnership.</p> <p>The Community Planning Partnership considered the issue raised by Shirley MacLeod relating to MAKI and recognised that with a new administration in place at the Council, a further discussion will need to take place. In the meantime the Management Committee endorsed the current position.</p> <p><b>Action Point:-</b></p> <p><b>Bruce West to draft a set of terms of reference for each group, outline agendas, structures, more detailed plan for each of the meetings.</b></p>	<b>Bruce West</b>
<b>7.</b>	<p><b>OUTCOME PLANNING</b></p> <p>Report noted.</p>	
<b>8.</b>	<p><b>OPPORTUNITIES FOR ALL – ARGYLL AND BUTE COUNCIL PAPER ON SKILLS PIPELINE AND YOUTH PIPELINE AND YOUTH EMPLOYMENT ACTION PLAN</b></p> <p>Aileen Goodall updated partners on the work being done on youth employment. Organisations came together through Employability group to tackle this issue. The aim is to try to improve opportunities for young</p>	

	<p>people. 2010/11 figures show that almost 10% are in a negative position due to unemployment not being in further education. Skills pipelining has been put together in 5 stages. It is a working document so feedback on any gaps was invited.</p> <p>Partners welcomed the initiative, discussed the plan and made some comments.</p> <p>Cleland Sneddon had a meeting with ACHA on 11<sup>th</sup> December, and was advised that they require 9 individual work experiences.</p> <p>Derek Leslie advised that he will take proposals back to NHS.</p> <p><b>Action Point:-</b></p> <p><b>Individual Community Planning Partnership organisation to consider how they could contribute to work experience.</b></p> <p><b>Item to come back to Management Committee on 6<sup>th</sup> February.</b></p>	<p><b>All</b></p> <p><b>CPP Admin</b></p>
<p><b>9.</b></p>	<p><b>EARLY YEARS COLLABORATIVE NOMINATION OF EARLY YEARS CHAMPION FOR ARGYLL AND BUTE</b></p> <p>Anne Paterson was delighted to hear Early Years being mentioned throughout the morning as we want Scotland to be the best place for our children to be brought up in.</p> <p>Anne Paterson took the partners through the Early Years presentation. Early Years is very much on a journey in each local authority, and partnership working with Community Planning Partnership is essential to get the best deal in our communities for our children.</p> <p>Sally Loudon proposed Louise Long as the Early Years Champion, all partners were happy to endorse.</p> <p><b>Action Point: –</b></p> <p><b>Similar to the list that Louise provided early. Provide nominations to Anne/Louise week commencing 17 January.</b></p> <p><b>Most senior representation requested.</b></p> <p><b>Cleland Sneddon advised that partners should be appointed for 21/22.</b></p>	<p><b>All Partners</b></p>

<p>10.</p>	<p><b>ARGYLL AND BUTE COUNCIL BUDGET 2013-14 – PRESENTATION ON COUNCIL BUDGET CONSULTATION</b></p> <p>Bruce West advised that there are proposed savings from the Council’s budget. The consultation this year will be based on general views around expenditure on services. It was intimated that information can be accessed on the Council’s website.</p> <p><b>Action Point</b> <b>Presentation to be circulated to partners.</b></p>	<p>CPP Admin</p>
<p>11.</p>	<p><b>ARGYLL AND BUTE LOCAL SERVICES INITIATIVE</b></p> <p>A project that has been joint funded built on better relationships with third sector and Carnegie. It was proposed and agreed by the partners that we have an event in March to launch the findings of this collaborative project.</p> <p><b>Action Point</b> <b>Paper to come back to Management Committee on 6<sup>th</sup> February.</b></p>	<p>CPP Admin</p>
<p>12.</p>	<p><b>STRATHCLYDE POLICE AND STRATHCLYDE FIRE &amp; RESCUE</b></p> <p>a) <b>PATHFINDER UPDATE</b> b) <b>STRATEGIC POLICE PRIORITIES CONSULTATION</b></p> <p>Pathfinder event had been recently held in Edinburgh. There is no change proposed in front facing service and same policing plans will be in place across 32 councils.</p> <p>Jim Scott advised that he was attending the next pathfinder event in Edinburgh and would update partners in due course.</p> <p><b>Action Point:-</b> <b>The Council has a paper in next Council meeting – once papers become public. Argyll and Bute Council to circulate around partners advising any comments to chair.</b></p>	<p>CPP Admin</p>

13.	<p><b>PLUGGED IN PLACES – ELECTRIC VEHICLES</b></p> <p>Report was noted.</p> <p><b>Action Point</b> David Pettigrew has not yet got a response but will chase up.</p>	David Pettigrew
14.	<p><b>EMERGENCY RESPONDERS UPDATED POSTAL CODES AND ADDRESSES</b></p> <p>Graham Whitefield raised an issue regarding emergency services, postcodes and addresses in rural areas.</p> <p><b>Action Point</b> Invite to go to Scottish Ambulance Service for Management Committee attendance on 6<sup>th</sup> February.</p> <p>Joint letter to go to Scottish Ambulance Service with a copy of letter to be sent to Donald Henderson.</p> <p>Graham Whitefield to liase with Jim Scott, Strathclyde Fire &amp; Rescue.</p>	<p>Jane Fowler/Eileen Wilson</p> <p>Graham Whitefield/Jim Scott, SFR</p>
15.	<p><b>CITIZEN'S PANEL</b></p> <p>Survey was carried out in September and the report from Hexagon. If anyone requires a copy of the report please advise Chris Carr – <a href="mailto:Chris.Carr@argyll-bute.gov.uk">Chris.Carr@argyll-bute.gov.uk</a></p> <p>All partners were asked to provide questions/themes for the Spring Citizen's Panel Survey.</p> <p><b>Action Point:-</b> Questions for Spring to come back to Chris Carr.</p>	All Partners



<p><b>16</b></p>	<p><b>ACPG UPDATES</b></p> <p>It was noted that extra meetings had been put in place for all of the groups for January to carry out consultation on the Council's budget and on the new Community Plan.</p> <p><b>Bute &amp; Cowal</b> Concerns had been raised about "projectitis" and the need for mainstreaming of work by the Third Sector rather than short term projects/contracts. Concern had also been raised about lack of consultation with communities over health and social care integration. 23 half hours presentation went to B &amp; C.</p> <p><b>MAKI</b> There was concerns that the report on future governance of Community Planning Partnership does not fully address how this would be taken forward within the MAKI context.</p> <p><b>H &amp; L</b> There was no concerns raised.</p> <p><b>OLI</b> No concerns raised.</p> <p>All groups had focussed on agenda items on Health Screening Programmes, Economic Development Activity and the Economic Development Action Plan, and on the local issues including Broadband/mobile coverage in the MAKI area, key partnership groups in Helensburgh and Lomond, and core paths/national cycle paths and the opportunity for these to be key economic/tourism drivers in Oban, Lorn and the Isles.</p> <p>NHS won't be ready to discuss Budget at January meetings.</p>	
<p><b>17.</b></p>	<p><b>SOA SCORECARD (1<sup>ST</sup> AND 2<sup>ND</sup> FQ) – THEME LEADS –</b></p> <p><b>Action Point:-</b> <b>Defer to 6 February and put to top of agenda.</b></p>	<p><b>CPP Admin</b></p>
	<p><b>a) ECONOMY</b></p>	
	<p><b>b) SOCIAL AFFAIRS</b></p>	
	<p><b>c) ENVIRONMENT</b></p>	
	<p><b>d) THIRD SECTOR AND COMMUNITIES</b></p>	

<b>18.</b>	<p><b>CPP BUDGET</b></p> <p>It was agreed that the partners would remain the same as in previous years.</p> <p>Police/Strathclyde Fire and Rescue/Argyll and Bute Council and NHS happy to contribute.</p> <p>A more detailed budget proposal would be tabled at the next meeting.</p> <p><b>Action Point:-</b>  <b>Paper to go to Management Committee on 6 February</b></p>	<b>CPP Admin</b>
<b>19.</b>	<p><b>REVISED MEETING DATES FOR 2013</b></p> <p>Paper Noted. The meetings on 6<sup>th</sup> March and 11<sup>th</sup> March are subject to change.</p>	
<b>20.</b>	<p><b>AOCB</b></p> <p>Health Inequalities in Scotland – CPP short presentation to a MC in 2013</p> <p>Jane Fowler advised that the Communications Team have been involved in the feature on Oban Airport to be televised in the BBC Landward programme on Friday, 14 December 2012.</p> <p>Operation Archer – attendance – 23 January</p>	
<b>21.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>Wednesday 6<sup>th</sup> February, 2013</p>	